

**BOARD OF EDUCATION
BUILDING AND GROUNDS COMMITTEE MEETING- MINUTES
Monday, February 12, 2018 @ 8:45 a.m. - Peotone High School**

ROLL CALL:

At 8:46 a.m., Vice President Uthe called the meeting to order and requested all present to stand and recite the Pledge of Allegiance. A roll call was taken and the following members answered aye (8): Mr. Richard Uthe, Mrs. Tara Robinson, Mr. Craig Gray, Mr. Tim Murray, Mr. Mike Arnold, Mr. Dave Osborne, Mrs. Patty Favela and Mr. Steve Stein.

VISITORS' LOG:

No one signed the Visitors' Log.

SPEAKERS' LOG:

No one signed the Speakers' Log.

OPPORTUNITY TO SPEAK:

There were no visitor speakers.

**BUILDING AND GROUNDS:
FOR DISCUSSION:**

- ❖ Mrs. Robinson and Mr. Uthe wanted to thank everyone for the hard work with the snow removal and salting at all the buildings. Both agreed everyone did a great job!
- ❖ Tim Murray reported that Air Handler one was installed at the high school. Tim also stated that the coils were delivered for PES and PIC. PES has been installed in the kindergarten room, and the coil for PIC will be installed shortly – the room that the coil needs to be installed in, is a room that is currently not used at PIC.
- ❖ Mr. Stein inquired about the lights in the corners of the commons area (they are designed as night safety lights in the commons) of the high school. Mr. Stein wanted the commons to be brighter at night - but Mike said that they cannot find matching light fixtures to replace the under carriage lights to make it brighter. Mike also stated that it would be costly to replace the entire light system. Mr. Stein stated to leave the common lights as they are for now.

- ❖ Mrs. Favela reported that she, Dave Osborne and a technician from Tyco did a walk through all of the school buildings to inspect the fire and burglar alarms of the buildings. The technician from Tyco told Patty and Dave that Tyco does not monitor the systems, but the tech did say that Simplex Grinnell monitors and Tyco services the alarm systems. He also stated the systems are old and they should be on a daily testing schedule. PIC's system is a newer system than CSC and PES. Mrs. Robinson suggested that we should test the alarms after school when all students have left the school buildings. Everyone agreed that this can be done.
- ❖ Mrs. Favela reported that the new maintenance truck has been ordered.
- ❖ Tim and Craig reported that the boiler at PES has been repaired. Craig also stated that the inside base of the boiler at PES needs to be replaced which is probably a 10 x 5 piece of steel. Tim will get a quote to replace the base of the boiler. Mr. Stein will contact our architect, Dave Patton, and find out the age of the boilers at PES, PIC and PJHS.
- ❖ Tim also reported that there is a leak in the front of the boiler at PIC. Tim and Craig think it is a newer boiler, not the original boiler. Mr. Stein asked Tim and Craig if they can call Nolan to take a look at the boiler leak at PIC.
- ❖ Mrs. Favela reported that she did place a call regarding the dispensers for PHS and PJHS. The manufacturer stated that they are slowly trickling in - and they will be processed as the orders were placed. The dispensers will have to be installed by us and Mrs. Favela stated that she ordered an initial order of the product for the dispensers.
- ❖ The overhead door at the PHS has been installed. Tim, Craig, Mike and Dave all agreed how nice it is with the new overhead door.
- ❖ Mike reported that Gerald Wilkison, custodian for the high school night shift, has resigned. Mike also reported that he has hired two new employees to fill the PIC and PHS custodian positions. These custodians are ready to go, just waiting for the paperwork to be completed. Mike also reported that all the custodian positions are now filled.
- ❖ Mrs. Robinson inquired about the light in the main hallway of the high school (blinking on and off), whether or not had been repaired. Tim

reported that he forgot about the light, but will make a call after the meeting today.

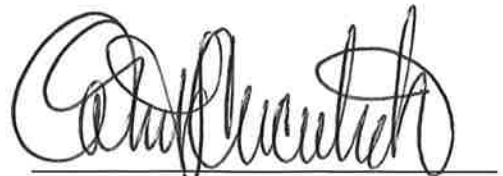
- ❖ Mr. Stein reported that we have a new locksmith. He will be getting a quote for re-keying the outside doors with either a key fob or a key card reading system. If we go with the key card system, we will need a new printer to print the key cards. Mr. Stein reported that the outside doors to the buildings are the first priority.
- ❖ Tim asked about the door from the shop to the hallway (at the junior high) – it uses a key to get in and out – it would be easier if there was a key fob or a keypad for the door.
- ❖ Craig reported that the outside doors at PES will be installed on February 19th - Presidents' Day.
- ❖ Mr. Stein will be contacting the architect, Dave Patton, regarding the parking lot at the junior high (the "U") regarding the sloping of the parking lot towards the junior high building.
- ❖ Tim, Dave and Craig discussed with the committee, purchasing a salt spreader that fits in the back of one of the maintenance trucks. Tim is guessing around \$5000 for the salt spreader for the truck, this is just an estimate. Dave said that the alternative would be building a three sided concrete container that the District would use to store salt. Right now the District buys bags of salt from Area Salt.
- ❖ Mike Arnold wanted to know if they can purchase a new floor scrubber. The old Tornado floor scrubbers are old and not working properly. He said he likes the one that he uses at the high school for the floors, he will get a quote for a new floor scrubber and give it to Patty for review.

❖ **ADJOURNMENT**

At 10:00 a.m., Mr. Uthe moved that the Building and Grounds Committee meeting be adjourned.



Richard Uthe, Vice President



Cathy Cuculich, Reporter